

SATURDAY MEETING (8th)

The Saturday meeting of all heads of the departments was conducted on 30th March 2019 at 12noon in staff room. All heads except those who are having examination duty were present for the meeting. The agenda was declared by Principal sir on what's app group of all Heads of the departments on 28th March 19. The agenda was..

1. Review of last meeting
2. Declaration of first year's result.
3. Admission policy for next academic year.
4. Any other points with permission.

Principal sir took the review of minutes of the last meeting.

The following points were discussed in the meeting...

1. Congratulation resolution

The congratulations resolution was passed for our alumnus Mr. Anand Parchure for releasing ATAL scholarship for Rs.18000/ only for six students of Rs.3000 each and for declaring 'Ranilaxmibai Scholarship' from next academic year for female students.

Varsha Joshi madam's efforts towards follow up of this scholarship was appreciated by Principal on behalf of college and Vijayalaxmi Kulkarni on behalf of Modernites alumni association.

2. Declaring chairmanship of faculty appraisal committee.

Dr. Joshi madam has accepted chairmanship of committee for academic appraisal of faculties.

3.Resolution of grievance

Principal sir has talked that the grivance of bringing bikes in college campus is resolved in this academic year so that noise pollution is brought under control and it isto be continued in the next academic year too.

4.Mechanism of internal exam grivances

Desiging mechanism and Making a proper documentations on Grivances regarding internal examinations at departmental level.

5.Workshop on schemes

Principal sir has talked to take positive step to be taken in next academic year on arranging workshop on Communicating varous schemes to staff.

6.Declaration of first years result

First year's result will be declared within 30 days after completion of the examination.

7.Discussion on second year admission

Principal sir has appealed to discuss whether SYBCom admission process to be conduced in May 2019 inorder to avoid overlapping of first and third year admissions.Giving schedule for each class.Declaring dates of admissions of second year while declaring first year result.

8.Developing mechanism of curriculum feedback

Principal sir has appealed all heads about taking feedback on curriculum from all stakeholders.Taking feedback of 10 each of students,parents,employers and peers and making the analysis of feedback and communicating to university authority immediately as first years syllbus is under revision (w.e.f

2019-20). Taking feedback of first year students UG and PG. Observing Model curriculum.. Discussion on model curriculum amongst staff and interacting with experts. Making a draft of suggestion and sending it to university authority.

9. Making the students aware about college facilities.

Discussing with students in the class about various facilities and services (hostel, counseling center, Museum, sports facility) available for the students. Discussions with students on 21 questions which will be asked to the students while taking students satisfaction index. Communicating on website in audio visual form or circulating through electronic noticeboard and telling the students to visit to website often, taking know your college competition for students for making the students aware about their college services and facilities.

10. Forming Reader's Club

Forming Readers club and developing mechanism and maintaining proper documentation.

11. Appreciation of Social responsibility

Principal sir had appreciated the efforts taken by Sociology department and Manjusha Kulkarni madam towards donating grains, cloths and other required consumable items to social institutions.

12. Appreciation of college team work

Immediate help was given to one of the students who got faint due to dehydration during university examination . Very good image was created amongst the society, hospital and students community. It

focus on culture of our college. Dr. Shendkar gave the information of location of availability stretcher, wheel chair so that anyone can immediately get the access of such support services during any emergency.

13. Efforts towards Institutional repository: e-content management software.

Dr. Sangeeta Dhamadhere librarian appealed all the heads to nominate one staff from all departments to coordinate e-content management at central library from facultywise. The central library will provide the orientation session to such departmental nominated staff in the first week of April.

Principal sir had presided over the meeting.

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